



## Troop Cookie Manager News



### Welcome to Week #2 of the 2026 Cookie Season!

Here are your updates and reminders:

- Due to the potential for inclement weather this weekend and into next week, all Planned Orders are cancelled for Tuesday, January 27. If you have an order already placed for this date, we will delete it and communicate with you directly. As of now, all other dates and locations for next week will be opened as planned.
- As emailed on Tuesday, to ensure Girl Scout and volunteer safety during these extreme weather conditions, the Cookie Season has been extended for two weeks until Sunday, March 22. The extension also gives Girl Scouts additional time to reach their Cookie goals.
  - ACH Transaction Update: This first sweep will be delayed until Thursday, February 5. There will not be any extensions granted beyond that date. As a reminder, this first sweep is for 15% of troop inventory as of January 22. Credit card payments through Digital Cookie will be deducted from your sweep, reducing the amount owed.
- If your troop is cancelling a cookie booth for any reason (illness, weather, etc.) please be sure to remove the booth from Smart Cookies so customers do not see your booth as an option in the Cookie Finder.
  - Under the Booth tab in Smart Cookies, navigate to Troop Reservations
  - At the bottom of the list of your booths, hover to find the hidden grey scroll bar. Then scroll to the right side of the screen and click the ellipses (three dots) and Remove Reservation.
- Two new Planned Order locations are open for business next week! Check out the schedule for these locations in Oxford and Lower Delco [here](#).  
Reminder: Planned Orders close Sundays at 11:30pm.
- Weekly Girl Scout uploads into Smart Cookies and Digital Cookie are being done on Thursdays. If you are missing Girl Scouts who didn't make the upload by Friday morning, please email [memberservices@gsep.org](mailto:memberservices@gsep.org) with "Smart Cookies Upload" in the subject.
- We have been receiving questions about how donations work. Look for an updated document soon. For now, here's how donations are fulfilled:
  - Cash Donations: will be fulfilled by troops from Troop Inventory
    - Donated to any nonprofit organization of the troop's choosing
    - If the troop does not have enough physical inventory, you may transfer the donation to GSEP to fulfill
  - All Online Donations: will be fulfilled by GSEP
    - Donations stay local with the GSEP footprint to USO and food bank partners

Please send questions to [memberservices@gsep.org](mailto:memberservices@gsep.org) with "Cookies" in the subject line.



Have a question? Don't be shy!

[Contact us](#) for more information.

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