

Due annually no later than June 30. Even though troop activities may not be over, complete and send two copies of this report to your Service Unit Manager with a copy of the troop's most recent bank account statement attached.

Troop #	SU #	Service Unit Name	Person Completing Report	Position	Date of Report

Daisy	Brownie	Junior	Cadette	Senior	Ambassador	Number of Registered Girls	Number of Registered Adults

DUES:	Weekly	Monthly	Yearly
Amount Collected Per Girl:	\$	\$	\$

BANK ACCOUNT NAME:	Checking Account Number	Savings/Other Account Number

Authorized Signers on Bank Accounts	Address (With Zip Code)	Phone Number:

SUMMARY OF TROOP INCOME AND EXPENSES: Bank Balance: Previous May 31, _____, \$ _____

Income	Expenses
G.S. Registration Fees Paid	G.S. Registration Fees Paid
Troops Dues Collected	Program Supplies (crafts, etc.)
Activity Fees	Awards and Insignia
Fall Product Profit	Food and Refreshments
Cookie Profit	Trips and Transportation
Donations	Service Projects
Account Interest	Overnight Camping
Other Money Earning Profit	Other Money Earning Costs
Other:	Equipment
Other:	Other (i.e. bank charges, etc.)
TOTAL TROOP INCOME	TOTAL TROOP EXPENSES

Ending balance on TFR should match ending bank statement balance BANK BALANCE: As of May 31, _____ \$ _____

If balance is more than \$100, please indicate plan for use: _____

Is leader continuing with this troop? Yes / No (please check one) If no, name of new leader: _____

Role:	Signature	Today's Date
Troop Leader		
Service Unit Manager		

FOR THE GIRL SCOUTS OF EASTERN PENNSYLVANIA USE ONLY:

Community Engagement Staff	Signature	Today's Date

Thank you for providing this important information needed to comply with organization guidelines.