

Section 3-Transportation	
Type of Transportation planned:	
Bus	Certificate of Insurance on file of submitted.
Plane	Airline and flight No.
Boat	Certificate of Insurance on file of submitted.
Train	
Car	
Van (10 passenger or less)	
Van (12+ passenger with CDL Driver) Volunteer	Driver Form on file.

Section 4-Lodging (Overnight Only)	
Lodging: Please list the name and address of where you will be staying. Must provide separate sleeping quarters and restrooms for males on trip.	
Night 1:	COI on file? Yes No Not Required
Night 2:	COI on file? Yes No Not Required
Night 3: (holiday weekend or summer months only)	COI on file? Yes No Not Required

Section 5-Money	
Trip Cost:	
Troop Contribution	Total \$
Family Contribution	Total \$
Total cost of trip	\$

Section 6-Trip Approval	
Trip Leader Statement of Compliance: Check each box below to verify all statements are true.	
<input type="checkbox"/>	GSUSA and GSEP health, safety, and emergency procedures have been reviewed and are being followed.
<input type="checkbox"/>	Families are informed of the costs associated with this trip and what costs they are responsible for.
<input type="checkbox"/>	Appropriate permissions (including health history forms and permission slips) have been obtained for each girl and will be carried by the Trip Leader or First Aider at all times.
<input type="checkbox"/>	Our group will conduct ourselves as a positive representative of Girl Scouts.
<input type="checkbox"/>	All adult participants are able to perform in their capacities according to GSUSA health and safety guidelines.
<input type="checkbox"/>	All adult chaperones are registered and background cleared per GSEP policy.
Trip Leader Signature:	Date:
Service Unit Manager/Trip Advisor Signature:	Date: