



**GIRL SCOUTS OF EASTERN PENNSYLVANIA
TROOP FINANCIAL REPORT**

Due annually no later than June 30. Even though troop activities may not be over, complete and send two copies of this report to your Service Unit Manager with a copy of the troop's most recent bank account statement attached.

| Troop # | SU # | Service Unit Name | Person Completing Report | Position | Date of Report |
|---------|------|-------------------|--------------------------|----------|----------------|
| | | | | | |

| Daisy | Brownie | Junior | Cadette | Senior | Ambassador | Number of Registered Girls | Number of Registered Adults |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------------|-----------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |

| DUES: | Weekly | Monthly | Yearly |
|----------------------------|--------|---------|--------|
| Amount Collected Per Girl: | \$ | \$ | \$ |

| BANK ACCOUNTS: | Checking | Savings/Other |
|----------------|----------|---------------|
| Name of Bank | | |

| Authorized Signers on Bank Accounts | Address (With Zip Code) | Phone Number: |
|-------------------------------------|-------------------------|---------------|
| | | |
| | | |
| | | |

SUMMARY OF TROOP INCOME AND EXPENSES:

Balance: Previous May 31, _____, \$ _____

| Income | | Expenses | |
|------------------------------------|-----------|------------------------------------|-----------|
| G.S. Registration Fees Paid | | G.S. Registration Fees Paid | |
| Troops Dues Collected | | Program Supplies (crafts, etc.) | |
| Activity Fees | | Awards and Insignia | |
| Fall Product Profit | | Food and Refreshments | |
| Cookie Profit | | Trips and Transportation | |
| Donations | | Service Projects | |
| Account Interest | | Overnight Camping | |
| Juliette Low World Friendship Fund | | Equipment | |
| Other | | Juliette Low World Friendship Fund | |
| Other | | Other (i.e. bank charges, etc.) | |
| TOTAL TROOP INCOME | \$ | TOTAL TROOP EXPENSES | \$ |

BALANCE: (Income – Expense) As of May 31, _____, \$ _____

If balance is more than \$100, please indicate plan for use: _____

Is leader continuing with this troop? Yes / No (please circle one) If no, name of new leader: _____

| Role: | Signature | Today's Date |
|----------------------|-----------|--------------|
| Troop Leader | | |
| Service Unit Manager | | |

Thank you for providing this important information needed to comply with organization guidelines.